



Minutes from Markham Women's Ringette Association (MWRA)
Executive Meeting

Date: Tuesday, July 20, 2010

Time: 7:00-9:05 p.m.

Location: Boston Pizza, 404 and Highway 7

In attendance:

Kathy Jorgenson

Sharilyn Dyck

Andrea James

Mary Blair

Anne Mamy

Adoption of Agenda

Andrea had motioned that the minutes from the May 29 meeting be adopted. Mary seconded the motion.

2010-2011 Budget:

Sharilyn is email a copy of the 2010-2011 budget to Exec. members.

Some minor changes still need to be made to the 2010 budget to get it where we want it:

AGM expenses to be set at \$150.00.

Summer party amount can be taken out of the budget due to potluck style format

\$50.00 was added to the hockey pool prize money which needs to be changed to \$225.00 and moved to April.

Move \$15.00 entry from June to August to show correct deposit records

Variances should be zero to start the year

Sharilyn is also to confirm our starting balance for September and email it to the Exec., along with the changes listed above, by Sunday, July 25. It is to be sent in Excel 2003 so everyone can open it. It was also suggested that Sharilyn should complete and update the budget at the end of every month using the transactions shown with online banking.

AGM Planning:

Nothing to report for this meeting.

Planning for 2010-2011:

There will be a meeting in August to plan for the 2010-2011 season.

Trillium Grant:

Equipment has been purchased. There is \$1354 left at this point. Mary still has to purchase a pair of goalie skates, a referee jersey, and 2 sports first aid kits (Mueller). Mary will have the Trillium report filled out by July 28 so that Andrea can sign it before the July 31 deadline.

End of Year Party Review:

While there was no cost associated with the party this year, it was a lot of work to organize for the amount of league members who attended. If there is advance interest next year we will do another party; if not, the party will not happen.

Coaching Requirements:

Wendy, Kathy, and Martin have valid coaching credentials. They may need to do an on-line ethics course. Andrea will look up requirements for discussion at the next meeting. Kathy is to ask Sandra if Walter also has his coaching credentials.

Website Training:

Anne, Andrea, and Kathy will meet on Saturday, September 18 at 6:00 p.m. at Andrea's for website training with Martin.

Merchandise:

Anne is to find a new merchandise vendor. She also needs to get the embroidery disc from Jackie. Kathy will make up new Order Forms once the vendor is in place. This year, the league will require cash up front for orders and will only order 2 times a year. Merchandise will be limited to hoodies, baseball caps, and long-sleeved t-shirts.

Hockey Pool:

Anne will email Jackie to ask her to send information on timelines and the step-by-step process for setting up the hockey pool to Mary.

Upcoming Executive Meetings:

Tuesday, August 17 @ 7:00 p.m. at Sharilyn's.
Saturday, September 18 @ 7:00 p.m. at Andrea's.
Saturday, October 2 @ 5:00 p.m. at Andrea's.

Ice Contracts and Payments:

The first ice payment is due in September but we are not sure when or for how much yet. The Town of Markham wants to see our certificate of insurance. Andrea is to contact ORA to get certificate. She will also contact the Town of Markham if she does not hear from them soon to find out when the first payment needs to be sent.

League Ice Allocations:

In order to have 18 weeks of ice, the Executive had to cancel several nights allocated by the Town of Markham. The 5 nights deleted from the schedule were October 8, November 12, January 14, February 18, and March 18. The Friday nights during the Christmas/New Year's holidays have also been subtracted from the schedule.

Marketing:

The flyer is still being worked on. Jackie did a mock up but it is not finished yet. Kathy is to get a banner for registration night. She is to have the logo with the URL underneath it put on the banner.

Kathy reported that an advertisement in the Economist is too expensive. However, we can put a business card advertisement in Markham Life for \$45.00. Kathy is to get a digital copy of the business card from Jackie and submit it to the magazine for publication.

Andrea needs to get information on SNAP and Get Out There magazine for the next meeting.

Registration Night:

Kathy has the registration forms. Sharilyn is to purchase 5 receipt books. We are going to wait to decide on location as there is a lot of new building happening in the area right now. We might ask Melissa Loney and Jenn Ashbee to try and find a new Friday night after ringette restaurant.

Helmets:

Andrea received an email from ORA specifying that helmets must have a CSA sticker. The expiry date is for US Certification and does not apply in Canada.

ORA Training Videos:

Instead of having Chalk and Talks this year, Anne will send out an email to members making them aware of ORA's training videos. A link will also be added on the league website.

Next Meeting:

Tuesday, August 17 at 7:00 p.m. at Sharilyn's.

Sharilyn motioned for adjournment at 9:05 p.m. Andrea seconded the motion and the meeting was adjourned.