



Minutes from Markham Women's Ringette Association (MWRA)

Executive Meeting

Date: Saturday, May 29, 2010

Time: 4:50-7:05 p.m.

Location: Tracy's House, Keswick

In attendance:

Kathy Jorgenson
Andrea James
Anne Mamyne

Sharilyn Dyck
Mary Blair
Tracy Stewart

Adoption of Agenda

Andrea had some items to add to the agenda under Other Business. Sharilyn motioned to approve the additions and Mary seconded the motion.

Review of Minutes from AGM Meeting:

Andrea noted a few minor changes for Anne to make on the AGM Minutes. Anne will email the updated version to Jackie for her to post on the website. Mary motioned that the updated minutes be accepted and Sharilyn seconded the motion.

Andrea's Preamble as New President:

Key points: bring forward ideas to improve process, more effective communication (ask for help if out need it), and respect people's time by being efficient.

2009-2010 Budget:

Sharilyn is reminded to send out the budget 5 days before an Executive meeting so people have time to look it over and make comments.

Several comments were made regarding the budget. First, the Estimates section needs to be locked down so no changes can be made. This is so we can see how successful our league financial estimating is. Second, the month and day in title need to be fixed. Third, our fiscal year runs from May 1 to April 30 so the April column needs to be moved to the other end of the spreadsheet. Fourth, Sharilyn is asked to identify cheques by number and description in the comments section of the spreadsheet. Fifth, hockey pool prizes needs to be updated from \$200 to \$225.

Sharilyn's estimates include the HST and ice increase. It was decided that the Trillium grant would have its own spreadsheet so as to be kept separate from the league budget. Sharilyn will pick up 5 identical receipt books for Exec. members.

Kathy gave Sharilyn Tanya N.'s cheque for the AGM dinner.

AGM Planning:

Nothing to report for this meeting.

Planning for 2010-2011:

There will be a planning meeting held in July to plan for next season.

Reassigning Jackie's Duties:

Kathy and Andrea will handle the marketing materials. Kathy will make changes to the MWRA flyer pictures (to reflect pictures where members are wearing MWRA jerseys) and dates. The flyer needs to be ready for the summer party in June.

The Chalk Talks and drills sessions will be scrapped for next year as interest was low this year and few members took advantage of the extra ice time.

Andrea will get contact information for SNAP and Get Out There magazines. We will not continue with trying to recruit through Facebook, Kijiji, or Craigslist. Kathy will look into the cost of putting something about registration in the Economist.

Anne will look after the website, including inputting game statistics. Twitter updates will be handled by people with cell phone capabilities such as Tracy or Mary.

Anne will email Jackie regarding the MWRA embroidery disk.

Mary will take over implementation of the hockey pool. Anne will email Jackie to get timelines and information sent to Mary. This year it was agreed to go back to selling hard copies of the hockey pool and not just send out an email to people who bought them in previous years.

Andrea will look after maintaining ORA contacts.

Kathy will look after forms (i.e. – registration forms, game sheets, etc.)

Sharilyn is reminded to bring the business cards to the summer party.

ORA/SRRA Relations:

Sharilyn will fill in the ORA Membership Application Form. It must be sent in by June 1, 2010 along with a cheque for \$75.00.

Andrea has been receiving regular emails and updates from ORA so she will be the main contact. Also, the ORA sent out an update which highly recommends the use of shoulder pads for ages 18+. The update says the use of shoulder pads is optional but highly recommended. Andrea is to look into the update that came out last year about out-of-date helmets to see if it affects our league members.

SRRA has a new chair, Rob Crandall. Andrea and Kathy are considering going to the SRRA meeting in September to express our concerns with SRRA expectations for adult teams.

Recruitment:

Andrea and Kathy will take care of information getting out to various publications (the Economist, SNAP, and Get Out There magazines). Andrea is to send Anne potential player email list from website inquiries.

Process:

Process needs to be set out better for collecting money at the rink. It will be made clear to members that Sharilyn will be available to collect money before the 9:00 p.m. game and after the

11:00 p.m. game. She will not be available between games. It is hoped this will alleviate some of the pressure put on Sharilyn to record information efficiently while at the arena.

Tournament Teams:

It was decided that on the first or second night, tournament team representatives should have something ready to say to members to explain the process of playing on a tournament team (i.e. – anyone can form team, teams made of a core group then others get asked as needed, if we don't have a spot for you on a tournament team, we will try to suggest an alternate plan).

League Survey Feedback:

Not much learning to be had from results. 17 members responded; 4 of those were Executive members. Andrea and Kathy will make a special effort to speak to players throughout the year to see how things are going. One thing that did come up was that members do not like going to Shoeless Joe's so we will look for alternates for next year.

Summer Party Planning:

The summer party will be held at Tracy's house in Keswick on Saturday, June 19 from 2:00 p.m. and will last until everyone leaves. It will be a traditional potluck. Anne will provide the plastic utensils, plates, cups, and napkins. Tracy will provide water but it is Bring Your Own Drinks and lawn chairs. Tracy's yard has a pool and a trampoline.

Anne will send out an email to league members on Tuesday, June 1 and ask for RSVP's to be in by Friday, June 11.

Book Executive Meetings:

Executive members are asked to bring their calendars to the next meeting so meetings can be planned for the rest of the year.

Making Things More Fun:

It was agreed that meetings would not be held at the arena before league play as it makes things too rushed. Meetings will be held at someone's house or at a restaurant. Fun things will be done outside of meeting times as the need arises.

Trillium Grant:

Mary has contacted Harris Timekeeping regarding the purchase of shot clocks. Mary will be shopping for gear at the end of June. She will write her report in early July so that Andrea will have a couple of weeks to look it over.

Coaching Requirements:

Sharilyn and Kathy need to figure out who needs to update their coaching credentials. We should try to send one person this year to a coaching clinic.

Ice Contracts:

Andrea has talked to the Town of Markham regarding ice contracts. She was assured we would continue to get our regular Friday night ice times and the ringette lines would be painted. Ice allocations were to be done in May. Andrea will follow up with the Town of Markham in early June.

Constitution:

Anne will resend updated Constitution to Executive members with appropriate changes made and then ask Jackie to post it on the website.

Markham Bears:

The Bears are looking to get help with their Trillium Grant application. Andrea has been in contact with them but they have not yet responded.

Referees:

Andrea is to email referee and goalie schedule to Kathy for reference.

Next Meeting:

Tuesday, July 20 at 7:00 p.m. at Boston Pizza (Highway 7 and 404).

Sharilyn motioned for adjournment at 7:05 p.m. Mary seconded the motion and the meeting was adjourned.